



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

25 August 2026

DIVISION MEMORANDUM
No. 564 s. 2026

**SUBMISSION OF DOCUMENTS OF PRIVATE SCHOOLS FOR RENEWAL OF
GOVERNMENT PERMIT, PERMIT TO OPERATE NEW SCHOOL/COURSE
OFFERING, APPLICATION OF GOVERNMENT RECOGNITION AND
CHANGES IN TUITION AND OTHER SCHOOL FEES FOR
SCHOOL YEAR 2027-2028**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Private Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to **Regional Memorandum No. 522 s. 2026** titled **Submission of Documents of Private Schools for Renewal of Government Permit, Permit to Operate New School/Course Offering, Application of Government Recognition and Changes in Tuition and Other Fees for School Year 2027-2028**, this Office announces the submission dates in the Schools Division Office of Tayabas City.

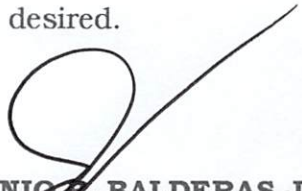
2. It aims to reiterate the submission dates and deficiencies submissions not later than the following month.

3. The submission dates are as follows:

Application	Deadline for Submission
Application for Government Permit to Operate a New School, New Course Offering or Additional Grade Level	August 28, 2026
Renewal of Government Permit	January 01, 2027
Application for Government Recognition of Kindergarten, Elementary, Junior High School and Special Needs Education	January 29, 2027
Application for Changes in Tuition and Other School Fees	May 14, 2027
Application for Government Recognition of the Senior high School Program	December 29, 2026

4. The Division Office shall assess the completeness of the documentary requirements attached to the subject application. The applicant school shall be informed in writing of deficiencies noted if any, not later than the following month of the same year the said application was filed.

5. Immediate dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent 

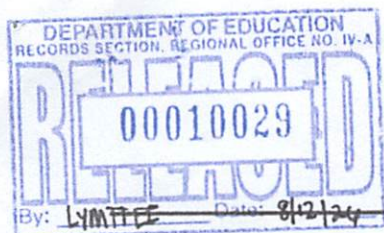
Encl.: As stated

Reference: Regional Memorandum No. 522 s. 2026

To be indicated in the Perpetual Index
under the following subjects:

COURSE
PERMIT
SCHOOLS
TUITION FEE

SGOD- submission of documents of private schools for renewal of government permit, permit to operate new school/ course offering, application of government recognition and changes in tuition and other school fees for school year 2027-2028
RECE212M-010073/August 25, 2026



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



04 August 2026

Regional Memorandum
No. 522, s. 2026

**SUBMISSION OF DOCUMENTS OF PRIVATE SCHOOLS FOR
RENEWAL OF GOVERNMENT PERMIT, PERMIT TO OPERATE
NEW SCHOOL/COURSE OFFERING, APPLICATION OF
GOVERNMENT RECOGNITION AND CHANGES IN
TUITION AND OTHER SCHOOL FEES FOR
SCHOOL YEAR 2027-2028**

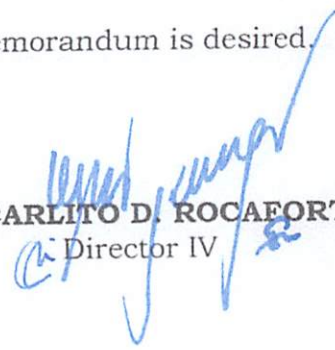
To: **Schools Division Superintendents**

1. In reference to **DepEd Order No. 88, s. 2010**, titled 2010 Revised Manual of Regulations for Private Schools in Basic Education, and **DepEd Order No. 012, s. 2026**, titled Government Recognition of Private Basic Education Institutions Offering the Senior High School (SHS) Program, this Office announces the deadlines for submission of documents by private schools for school year 2027-2028, as follows:

Application	Deadline for Submission
Application for Government Permit to Operate a New School, New Course Offering or Additional Grade Level	August 30, 2026
Renewal of Government Permit	January 03, 2027
Application for Government Recognition of Kindergarten, Elementary, Junior High School, and Special Needs Education	February 01, 2027
Application for Changes in Tuition and Other School Fees	May 15, 2027
Application for Government Recognition of the Senior High School Program	December 31, 2026

2. The Regional Office shall assess the completeness of the documentary requirements attached to the subject application. The applicant school shall be informed in writing of deficiencies noted if any, not later than the following month of the same year the said application was filed.

3. Immediate and wide dissemination of this Memorandum is desired.


CARLITO D. ROCAFORT
Director IV

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